

OFFICE OF THE CHAPTER 13 BANKRUPTCY TRUSTEE
HERBERT L. BESKIN, TRUSTEE
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CHARLOTTESVILLE, VIRGINIA 22902

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Telephone 434-817-9913
Facsimile 434-817-9916
E-mail ch13staff@ntelos.net

[Today's date]

[Name of Claimholder]
[Address of Claimholder]

In Re: [Name of Debtor]
Case No. [case number]

Dear [Name of Claimholder]:

I am the Trustee in the Chapter 13 bankruptcy case of [Name of Debtor] filed on [date case filed] in the United States Bankruptcy Court for the Western District of Virginia. Information provided to me as Trustee indicates you may be owed money by the Debtor for a domestic support obligation, and I am therefore providing you with the following information pursuant to 11 U.S.C. sec. 1302(d)(1)(A). If this domestic support obligation includes child support, you have the right to ask your state child support enforcement agency to assist you in collecting this child support during and after the bankruptcy case. The name, address, and telephone number of the child support enforcement agency in your state are listed below:

[Name of Child Support Enforcement Agency]
[Address of Agency for Notice to Claim Holder]
[Telephone number of Agency]

If this letter has reached you, but you have moved to another state, you may wish to visit the internet web site of the Office of the U.S. Trustee at <http://www.usdoj.govwww.usdoj.gov/ust> for a complete listing of the child support enforcement agencies for all states.

If [Name of Debtor] successfully completes this bankruptcy case and receives a discharge from other debts, I will send you another letter with additional information that may help you get paid any domestic support obligation you are owed.

Sincerely yours

Herbert L. Beskin, Chapter 13 Trustee

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[Today's date]

[Name of State Child Enforcement Agency]
[Address of Agency for Notice to State Agency]

In Re: Domestic Support Obligation owed to [Name of Claimholder]
By [Name of Debtor] (Bankruptcy Case No. [case number],
Social Security Number [full Social Security number of Debtor])

Dear Bankruptcy Reporting Contact:

I am the Trustee in the Chapter 13 bankruptcy case of [Name of Debtor] filed on [date case filed] in the United States Bankruptcy Court for the Western District of Virginia. Pursuant to 11 U.S.C. sec. 1302(d)(1)(B), please be advised that information provided to me as Trustee in this case lists the following person as having a claim for a domestic support obligation against [Name of Debtor].

Name and address of Claimholder:

[Name of Claimholder]
[Address of Claimholder]
[Telephone number of Claimholder]

In addition to contacting you, I have sent to [Name of Claimholder] a letter which explains that your agency will assist in collecting any child support claim due from [Name of the Debtor].

Finally, if [Name of Debtor] successfully completes this bankruptcy case and receives a discharge from other debts, I will send you another letter providing additional information that may help your agency assist [Name of Claimholder] in getting paid any domestic support obligation still owed.

Sincerely yours

Herbert L. Beskin, Chapter 13 Trustee